

MINUTES
DD/S STAFF MEETING
22 August 1972

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2. Honor and Merit Awards--Quality and Content of Submissions -- Mr. Coffey

a. The Director, at the Morning Meeting of 17 August 1972, discussed the inadequacy of background material provided senior officers reading award presentations. He said that it appeared to him that relatively junior officers who have no direct contact with the award recipients are being given the responsibility of researching files, and their superiors merely pass along this information without comment. Mr. Coffey requested that each Office Head be responsible for personally reviewing this type of information.

b. Mr. Coffey stated that we must be especially helpful to General Walters, who does not know many of the people. By way of example, Mr. Coffey cited the following quotation as indicative of the anecdotal generality with which the Director is dissatisfied--"This individual is expected in retirement to do well with his investments."

c. The question arose as to whether "local color" material is supposed to accompany the recommendation for award. Mr. Coffey said that it is preferred that anecdotal material accompany the case.

3. 18 September Ceremony -- Mr. Coffey

The 25th birthday celebration is beginning to take shape for 18 September. The format will be different than that of previous ceremonies. There will be no personally presented awards to employees in the auditorium. All recipients of 25 year longevity awards will be recognized as a group. Similarly, groups of 10, 15 and 20 year longevity award recipients will be identified and asked to rise. The new CT class and new career staff people will also be recognized.

4. Black Book for Mr. Colby -- Mr. Coffey

Since Mr. Colby will be absent this week and next, Mr. Coffey requested that the Office Heads submit their contributions of significant events to by close of business Thursday, 31 August.

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5. Federal Women's Award -- Mr. Coffey

Mr. Coffey suggested that the Office Heads seriously consider all women within their offices who should be recommended by the Agency for nomination.

6. Announcement [redacted] Mr. Coffey

Mr. William Sullivan, director of the new unit in the Justice Department dealing with the coordination of intelligence on narcotics, has been making various contacts in the Agency. The Director has appointed [redacted] as the focal point of contact with Mr. Sullivan in the Agency.

7. Office of Communications Retirement Letter -- Mr. Coffey

[redacted] has issued a letter to prospective retirees in which their recommendations for improving productivity and cost effectiveness are solicited.

8. Mr. Coffey said that the Ervin bill continues to be a headache. Mr. Maury has been downplaying it for some time, but last week sounded a "note of alarm." The bill has been moved to the Judiciary Committee vice the Post Office and Civil Service Committee. The Judiciary Committee seems relatively disinterested in CIA's interest in the bill. Mr. Maury believes that the Administration must act if the bill is to be blocked. It is still a live issue.

9. Mr. Coffey stated that a recent 3rd Circuit Court of Appeals action has given new life to the appeal by a man named William B. Richardson (of Pennsylvania) who has been trying for some years to have the courts declare public the nature of CIA funds. The 3rd Circuit Court sustained Richardson's contention that he has standing before the court (Richardson is required to show a direct and immediate impact on him personally), and overruled the District Court's decision. The Agency has requested that the Department of Justice petition the Supreme Court on this point.

10. Around the Table

a. Dr. Tietjen stated that the Office of Medical Services is gearing up for the annual flu vaccine program. A notice will be coming out soon. The first session is scheduled for 18 September and the second for 6 November. The vaccine has been reconstituted, and it is said to have increased potency. Only one shot for those who have had it before. OMS has completed [redacted] Mr. Coffey suggested a copy be sent to General Walters. [redacted] is back from a trip around South America. A new physician has joined OMS - [redacted]

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b. Mr. Blake said that [REDACTED] wife passed away Friday evening. Burial was Monday.

c. The Office of Logistics has entered on duty its first co-op student, a junior in electrical engineering from the University of Akron.

cc: Each attendee